



Kimbolton School
Cambridgeshire

EXTRA-CURRICULAR ACTIVITIES POLICY: SENIOR SCHOOL

Policy owner: This policy is the responsibility of the Assistant Head (Staff Development and Co-Curricular)

SLT Policy

Policy Summary Statement:

This policy sets out Kimbolton School's commitment to extracurricular activities, emphasising their role in fostering pupils' personal development, character, and interests, alongside the practical arrangements for participation, staff oversight, and engagement monitoring.

Release Date: Autumn 2025
Review Date: Autumn 2026

INTRODUCTION

At Kimbolton School, our extracurricular programme plays a vital role in nurturing the all-round development of our pupils. Through a broad and varied range of activities, pupils are encouraged to explore their interests, discover new talents, and engage with the wider life of the school community.

Our school values – kindness, courage, curiosity, endeavour, and integrity – underpin every aspect of this programme. By taking part in activities beyond the classroom, pupils learn to work collaboratively and show kindness and respect towards others. They demonstrate courage by trying new experiences and stepping beyond their comfort zones. Their curiosity drives them to seek knowledge, develop skills, and think creatively. Through sustained participation and commitment, they show endeavour and perseverance, while acting with integrity as responsible and dependable members of teams and societies.

In this way, our extracurricular provision is not an optional addition, but a central part of our mission to prepare pupils for life beyond school – helping them to grow in confidence, character, and community spirit, whilst developing self-reliance, organisational skills, and a well-rounded character.

CLUBS AND SOCIETIES

There is a very wide range of extra-curricular activities at lunchtime and at the end of the School day, which includes music, drama, outdoor pursuits, Duke of Edinburgh's Award, art design and a host of other clubs and societies so that all tastes are catered for. There is also a range of societies that meet on more occasional basis. Full details of the current term's extracurricular offering can be found in the Clubs and Societies Brochure on the School's website.

All that pupils do and achieve is valued and is broadcast to the school, including successes at county, regional, or national levels. High standards are expected, and achievement is recognised.

GAMES, CCF & CSU

There is a compulsory Games programme which concentrates on the major games of football, hockey, netball, tennis and cricket. This widens higher up the School to include sailing, clay pigeon shooting, canoeing, squash and a variety of other sporting/recreational activities.

In the 4th Form, pupils elect to join one of the arms of the Combined Cadet Force or the Community Service Unit, further widening their extracurricular experience and offering opportunities for leadership and self-development.

MONITORING, TRACKING, AND ATTENDANCE

[Full details can be found in the appendix to the school's Registration Policy.]

The School encourages positive and purposeful commitment whereby pupils understand the value of their extracurricular involvement, respect the time that staff give to facilitate these opportunities, and take responsibility for their own involvement.

Tutors and Heads of House will:

- **Facilitate engagement at the start of term:** Provide time in tutor sessions for pupils to explore and understand the extracurricular programme and make informed choices.
- **Encourage participation:** Motivate pupils to sign up for activities that suit their interests and strengths.
- **Discuss ongoing involvement:** Hold regular conversations to help pupils reflect on their experiences and progress.
- **Support commitment awareness:** Ensure pupils understand the commitment required when joining an activity.
- **Follow up on non-engagement:** Identify and support pupils not currently participating to find suitable opportunities.

The Assistant Head (Staff Development & Co-Curricular) will:

- **Develop a varied programme:** Use pupil voice to shape a broad range of activities that reflect pupils' interests, talents, and aspirations.
- **Maximise pupil opportunities:** Ensure that scheduling clashes are avoided or minimised so pupils can engage fully, and promote extracurricular involvement as a valued complement to academic life.
- **Coordinate staff and events:** Produce the extracurricular programme in liaison with staff to ensure commitment, capacity, and smooth delivery of activities.
- **Monitor pupil participation:** Track pupil engagement across activities to identify non-participation and share this information with tutors for follow-up.
- **Evaluate and improve:** Regularly review the programme's impact, seeking feedback from pupils and staff to continuously enhance opportunities and engagement.

After-school Clubs and Activities - registration procedures

After-school clubs and activities are an extension of the school day, and pupils remain under the school's duty of care. For safeguarding and health and safety reasons, attendance at after-school clubs is registered so that the school can account for pupils' whereabouts.

Pupils will:

- Diligently attend each session that they have signed up for.
- Notify the Club Lead in advance if they are unable to attend a session.
- Take responsibility for ensuring that they actively participate in the extracurricular opportunities provided by the School.

Club Leads will:

- Take a register at the start of each after-school session, using the lists provided on SharePoint.

- If a pupil is unexpectedly absent, the 'missingchild' email address must be notified immediately.

The DSL will:

- Follow up any unaccounted for pupils after 5pm, via contact with the parent/s
- If the DSL is available, another member of the Senior Leadership Team (SLT) will take responsibility for follow-up (primarily the Assistant Head (Staff Development & Co-Curricular) and/or the Senior Deputy Head.