

# **5<sup>TH</sup> FORM MOCKS - use timetable on Engage**

**Arrive at least 15 minutes before the start: am start 8:45 pm start 1:45**

- Prepare for the exam, empty your pockets of all unauthorised materials
- find your seat number on the seating plan

**You are not allowed mobile phones, earphones or watches in the exam room:**

- in the summer if it is discovered that you have a mobile phone on you even if it is switched off this could result in **your paper being disqualification**.
- practice this for the mocks. Please leave all mobile phones, earphones, watches and revision notes outside the exam room.

**Seating plans are displayed outside** the Lewis hall.

- Please check the list for your name and seat number before you are called into the examination room.
- If you have an **access arrangement you might be seated in a separate section** of the exam room. There will be a card on your desk with details about your access arrangement. If you think you should have an access arrangement and its not there - check with the invigilator

**Bring all the equipment** you will need **in a clear pencil case.**

- need **black pens**, pencils, eraser, ruler, protractor, compass and calculator (if allowed)
- The school shop sells exam stationary in a clear pencil case.
- You may bring in some water in a clear bottle with the label removed.

**You are under exam conditions as soon as you enter the exam room.**

- **do not try and talk to anyone in the exam hall.**
- **Find your desk as quickly as you can,**
- **There will be an ID card on your desk with all your details on it, so you should know if you are at the correct desk**

**At the end of the exam please**

- **leave in silence** and
- **leave the foyer as quickly as possible as there may still be pupils writing and the noise from the foyer carries through to the main hall.**

**Please be respectful to the invigilators:**

- The invigilators are there to help you if have any questions or concerns during the exam – raise your hand if you need anything
- They are members of staff and their job is to run the exams according to the rules and regulations.
- Any disruptive behaviour will be reported and dealt with severely.

‘Questions and answers relating to examinations at Kimbolton School’ on school website

**Stick to your timetable on Engage as some pupils have exams at different times**